

**RESOLUTION NO. 2018-29**

**A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF BENTON CITY TO SIGN THE 2019 SOFTWARE SERVICE AGREEMENT BETWEEN THE CITY OF BENTON CITY AND BIAS SOFTWARE**

**WHEREAS**, in 2009, the City of Benton City purchased BIAS Software to provide accounting functions for the City including its utility accounts; and

**WHEREAS**, the City of Benton City has previously contracted with BIAS Software to provide support services for the BIAS software use by the City; and

**WHEREAS**, the City of Benton City is still in need of support services; and

**WHEREAS**, the City determines it is appropriate to enter into an Agreement with BIAS Software to provide support services for the software used by the City of Benton City; NOW, THEREFORE,

**THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON**, hereby resolves as follows:


That the Mayor of the City of Benton City, Washington, is hereby authorized and directed to sign the original 2019 Software Service Agreement between the City of Benton City, Washington, and BIAS Software, a copy of which is attached hereto and incorporated herein by this reference as Exhibit A; and to take all necessary steps required to complete this transaction.

**ADOPTED** this 6th day of November, 2018, by the City Council of the City of Benton City, Washington, and signed in authentication of its passage this 6th day of November, 2018.

Resolution 2018-29 filed and recorded in the office of the City Clerk of the City of Benton City, Washington, this 6th day of November, 2018.

  
\_\_\_\_\_  
Linda Lehman  
Mayor

Attest:

  
\_\_\_\_\_  
Stephanie Haug, CMC  
City Clerk/Treasurer

Approved as to Form:

  
\_\_\_\_\_  
Kerr Ferguson Law Group  
City Attorney

**SERVICES ORDER FORM**

ORDER FORM for: City of Benton City

Prepared on: October 8, 2018

**Contract Start Date:** 01-01-2019

**Contract End Date:** 12-31-2019

MANAGED SERVICES TOTAL
Financial Essentials Payroll Essentials Utilities Essentials Cash Receipting Essentials Building Permits

**ORDER PREPARED FOR:**

Company: **City of Benton City**  
 Contact: **Stephanie Haug, MMC**  
 Address: **708 9th St.**  
**PO Box 70**  
**Benton City, Washington 99320**  
 Phone: **(509) 588-3322**  
 Email: [shaug@ci.benton-city.wa.us](mailto:shaug@ci.benton-city.wa.us)

**ORDER PREPARED BY:**

Company: **BIAS Software**  
 Proposed by: **Katie Felchlin**  
 Address: **327 E. Pacific**  
**Spokane, WA 99202**  
 Phone: **(509) 443-3332**  
 Email: [katie@biassoftware.com](mailto:katie@biassoftware.com)

**ORDER DETAILS**

ORDER DETAILS					
PRODUCTS	Enhancements	ORDER TERM (MONTHS)	MONTHLY/UNIT PRICE	QTY	TOTAL PRICE
Financial Essentials	None	12		1	
Payroll Essentials	None	12		1	
Utilities Essentials	Xpress	12		1	
Cash Receipting Essentials	None	12		1	
Building Permits	None	12		1	
				<i>Discounts:</i>	
				<i>Tax:</i>	
<b>Remarks:</b>					<b>Grand Total (Tax Included)</b>

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**TERMS AND CONDITIONS**


**PAYMENT**

Annual Support Fee is due on the contract year by January 31<sup>st</sup>. Invoice will be generated upon receiving signed Order Form.

**REMARKS**

Upon signature by Customer and submission to BIAS, this Order Form shall become legally binding and governed by the [Master Subscription Agreement v.8.10.04](#) between BIAS and Customer unless otherwise agreed by BIAS and Customer.

During the Contract Term and for one year thereafter, Customer shall not disclose the pricing or terms hereunder to any third party (unless required by law) without BIAS prior written consent.

Name: <u>Linda Lehman</u>	Signature: 
Title: <u>Mayor</u>	
Date: <u>11/4/18</u>	

**PLEASE RETURN BOTH PAGES**

PLEASE SIGN DIGITALLY OR PRINT AND FAX TO 888.228.0030 OR EMAIL TO [KATIE@BIASSOFTWARE.COM](mailto:KATIE@BIASSOFTWARE.COM)